

KENT COUNTY COUNCIL

SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Wantsum Room, Sessions House, County Hall, Maidstone on Thursday, 24 January 2013.

PRESENT: Mr P J Homewood (Chairman), Mr A H T Bowles (Substitute for Mr A J King, MBE), Mr J A Davies (Substitute for Mr P B Carter), Mr R A Marsh (Substitute for Mr M J Whiting), Mr B J Sweetland, Mrs P A V Stockell (Substitute for Mrs J Whittle) and Mr M A Wickham (Substitute for Mr M C Dance)

IN ATTENDANCE: Mr P Sass (Head of Democratic Services), Mr P D Wickenden (Democratic Services Transition Manager) and Mr A Tait (Democratic Services Officer)

UNRESTRICTED ITEMS

1. Minutes - 16 October 2012

(Item 3)

RESOLVED that the Minutes of the meeting held on 16 October 2013 are correctly recorded and that they be signed by the Chairman.

2. Member Induction and Development

(Item 4)

(1) Mr A H T Bowles (who had chaired the Member Development Steering Group) reported on its recommendations for a series of events and tools to assist elected Members following on 2 May 2013. These included:-

- a) the Framework for the general induction day on 7 May 2013;
- b) E Directorate brochures on what each Directorate delivered;
- c) an e induction programme for Members;
- d) Member briefings (every two weeks on a Tuesday afternoon); and
- e) an electronic version of the Members Handbook and Constitution.

(2) The Member Development Steering Group had also recommended an amended Elected Member Policy Statement to the Committee, which would be considered by the Committee following the election, prior to being considered for approval by the County Council.

(3) The Committee agreed that an invitation should be extended to the Chairman of the County Council to play a leading role in the General Induction Day on Tuesday, 7 May 2013, with particular reference to working with new Members on the format and content of full County Council meetings.

(4) The Committee agreed that a limited number of bound Members Handbooks and Constitutions would be kept at strategic locations.

- (5) The Committee agreed that the e-induction package would be supplemented by a printed index, which would also give a list of locations where the bound Members' Handbooks and Constitutions were held.
- (6) The Committee noted that a list of dates of training and induction events would be sent to all candidates for the County Council elections. It was agreed that the County Council dates would be included in this list.
- (7) RESOLVED that subject to (1) to (4) above, the activities proposed by the Member Development Steering Group be agreed as set out in the report.